Minutes of the Meeting
Undergraduate Program Committee
Wednesday November 10, 2010
3:00 to 5:00 p.m.
MC C407

Present: M. Connolly (Chair), B. Wright (Vice-Chair), D. Belicki (BUFA Representative), C. Lidstone (Administrative Co-ordinator), J. Corman, E. DiFruscio, G. Finn, G. Gallagher, D. Grewal, D. Kneale, P. Mackintosh, J. Mandigo, S. Nicholls, A. Silis, J.Sivell and A. Whitwell

Regrets: B. Davis, P. Kitchen, K. Meade and M.L. Vanderlee

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1) Minutes of the October 20, 2010 meeting

MOVED (Mackintosh/Grewal) to approve the Minutes of the October 20, 2010 meeting. **CARRIED**
(1 Abstention)

2) Business arising from the Minutes of the October 20, 2010 meeting

*The rewording for the 8 100 level courses was presented to Senate as a motion.

*M. Connolly informed the committee that there was discussion about the Strategic Plan at Governance. The feedback from the UPC was helpful and constructive. New issues also emerged.

*Submissions have been received and a few were returned to their departments for correction.

3) Discussions

***Earlier submissions (July 31st) and the implications for the committee**

-Members discussed the possibility of early submissions.
-Minor changes could possibly be submitted earlier than October 31.
-A. Silis, M. Connolly and P. Mackintosh will research what constitute a major and a minor change.

*** Review of 2 year calendar instead of 1**

It is costly and the 1 year calendar is more accurate.

*** E-learning representative for the UPC: Online implication for admissions (Canadian, non-Canadian and full international access)**

- There are pros and cons to e-learning.
-Some students will lose the face to face experiential learning, others will benefit by doing on-line courses because of work commitment.
- There are universities doing it.
- M. Connolly will review the Guelph model.

Discussion will continue.

J. Mandigo departed the meeting.

4) Discussion: Minor on Diplomas

-Minors take away jobs from Majors.
-Some departments have minors.
-There are concerns about uniformity across the board for Minors.
-There are other issues to consider such as costs and the domino effect.

The UPC will poll departments for feedback to see if it is feasible to have this on the diploma.

Gloria will do a mock up of the diploma with double minors, concentration and the degree program.

5) Other Business

*G. Finn provided members with a copy of the Domestic Articulation and Collaborative Agreements (explanation of the process and how it works).

*E. DiFruscio requested clarification of new programs: Department turning a stream into a major; Articulation Agreement signed as a regular major but now adding the co-op option.

Greg will look into it.

*The meeting on November 24 will be cancelled because of the Strategic Plan meeting scheduled at the same time. Another UPC meeting will be added on December 1.

6) Adjournment

Meeting adjourned at 4:45 p.m