A regular meeting of the Hamilton Campus Joint Health and Safety Committee was held on Thursday March 24, 2011, at 10:00 a.m. in the Conference Room, Hamilton Campus.

Present: John Bird, MaryLouise Duncan, Joanne Graham, Bob Moulton, Kyle Tuck

Approval of minutes for the meeting held on February 17, 2011 - Duncan/Moulton - Carried

Kyle and MaryLouise reported on the March walkabout. The cracked corkboard in room 15 should be replaced. The other issues focused on general cleanup of classrooms and storerooms. A memo will be sent to all faculty reminding them to clean up all classrooms, storerooms, and remove items by May 15, 2011. Any remainder will be recycled.

John advised that Ed from ITS has all his quotes and project plans in place for the upgrade to the video surveillance system, and is awaiting confirmation of project funding in order to proceed.

John Dick has arranged for a dead tree to be removed from the west end driveway; work to be done after April 8th.

John reported on plans to de-commission rooms 3 and 4, which includes removing all cabinetry, ductwork, re-tiling the floors, and installing new lighting. If funding is available, this project will be completed by April 30, 2011.

Adjournment - At 10:45 a.m. Next meeting - 10:00 a.m. Thursday April 21, 2011