DRAFT - (Circulated prior to approval)

Brock University Senate

MINUTES OF MEETING #6 (2010-11)

SENATE GOVERNANCE COMMITTEE

WEDNESDAY, JANUARY 12, 2011, 3:00 PM

SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor Stan Sadava (Chair), Dean Fiona Blaikie, Interim Dean Rick Cheel, Mr. Mike Farrell (Recording Secretary), Mr. Daud Grewal, Dr. Murray Knuttila, Professor Carol Merriam, Professor Bozidar Mitrovic, Mr. Edward Nkyi, Professor Michael Plyley, Professor Matthew Royal, Professor Susan Sydor

REGRETS: Professor Sandra Felton

1. Approval of Minutes

[The minutes of the Senate Governance Committee (2010-11) meeting #5 held on December 1, 2010 had been distributed with the meeting materials.]

MOVED (Sydor/Cheel)

That the minutes of the Senate Governance Committee (2010-11) meeting #5 held on December 1, 2010 be approved.

CARRIED

2. Update on Senate membership

The Chair notified the Committee that Professor Cristina Santos has resigned from Senate. Faculty Handbook II: 3.5.2 provides for the person standing next in the poll to those elected at the last regular election to be declared elected to Senate for the remainder of the current year in the term of the member who resigned. The person next standing is Professor Calvin Hayes, Faculty of Business. Professor Hayes has been notified and will be declared elected to Senate during the meeting held January 19, 2011. He is currently a member of the Teaching and Learning Policy Committee and will remain as a member.

The Chair also notified the Committee that graduate student Senator Mr. Denis Ursov has resigned from Senate. In keeping with Faculty Handbook II: 5.9.2 the Graduate Students' Association appointed Mr. Andrew Skelton as the graduate student Senate representative. He will be a member of the Information Technology and Infrastructure Committee. As well, graduate student Mr. Riaz Akseer will replace Denis Ursov on the Academic Review Committee and the Budget Advisory Committee.

3. Senate election date and election scrutineers

The Chair informed the Committee that in keeping with FHB II: 3.4.2 the Governance Committee recommends to Senate two Senators who are not standing for election to serve as scrutineers for the Senate election. The Chair noted that the Secretary to the University will be recommending to Senate on January 19 that the spring Senate election be held on Friday, March 25, 2011.

MOVED (Cheel/Blaikie)

That the Governance Committee recommend to Senate that Senators Dr. Maureen Connolly and Dr. John Sivell be appointed as scrutineers for the Senate election to be held March 25, 2011.

4. Update on release time for the Chair and Vice-Chair of Senate

Dr. Knuttila confirmed that release time for the Chair and Vice-Chair of Senate has been approved and the budget allocated. In principle, the equivalent release time of a half course or P course would be provided for the Chair and a half of a P course for the Vice-Chair. The budget to provide the stipend for the annual release time was discussed during the mid-year review as presented by the Provost and will be funded through the Office of the University Secretariat.

5. Review of FHB III: 25 – Policy on the Establishment and Review of Research Units, Centres and Institutes

During its meeting held on December 1, 2010, the Governance Committee met with several faculty members and the Dean of the Faculty of Social Sciences regarding the implementation of the process outlined in Faculty Handbook III: 25 - Policy on the Establishment and Review of Research Units, Centres and Institutes. The discussion was held in relation to the proposed Brock University Environmental Sustainability Institute. During the meeting, the Governance Committee agreed to review Faculty Handbook III: 25.

During the meeting, the Committee reviewed FHB III: 25 and the steps taken in developing a proposal.

MOVE (Blaikie/Plyley)

That prior to submission, proposals be developed by representatives of Departments/Faculties to be involved in the proposed Centre/Institute/Research Unit. All proposals will be approved by Departments associated with or affected by the proposal.

Following discussion on the motion, the mover and seconder agreed that the proposed motion be **withdrawn** from consideration.

The Committee concluded that it would be appropriate for the Research and Scholarship Policy Committee to review FHB III: 25 with respect to the development of a more thorough and clear process that takes into consideration transparency, inclusion, communication, and consultation.

Dr. Knuttila noted that he would consider the possible involvement of the Academic Review Committee in the review and renewal of Research Units, Centres and Institutes as outlined in FHB III: 25. As well, Dr. Knuttila would ask the new Vice-President, Research to attend meetings of the Research and Scholarship Policy Committee.

6. Other Business

There was no other business.

7. Adjournment

The meeting adjourned at 4:03 p.m.