

December 6, 2010
12:00 – 2:00 p.m.
Plaza 600F

BROCK UNIVERSITY RESEARCH ETHICS BOARD
Minutes of the December 6, 2010 Meeting

Attendees:

Bordonaro, Karen
 Conteh, Charles
 DiBiase, Ann-Marie (not present for voting)
 Ditor, Dave
 Down, Susan
 Falk, Bareket
 Frijters, Jan
 Hodson, Gordon
 Mair, Bruce
 Malleck, Dan
 McGinn, Michelle
 Rose-Krasnor, Linda
 Tardif-Williams, Christine
 Thomson, Ron
 Torti, Jacqueline
 Walker, Lori
 Williams, Kate
 Woloshyn, Vera

Regrets:

Book, Angela
 Chalmers, Heather
 Lovering, Mary
 Rawlings, Kevin
 Shores, Bevin

MINUTES		
ITEM	DISCUSSION	ACTION
1	<p>Welcome:</p> <p>Motion to approve December Agenda (CC, RT)</p> <ul style="list-style-type: none"> · All in favour <p>Motion to approve November decision reports (JF, JT)</p> <ul style="list-style-type: none"> · All in favour <p>Motion to approve November minutes (BF, CTW)</p> <ul style="list-style-type: none"> · Approved 13, Opposed 0, Abstentions 2 	
2	<p>Business arising from Previous Minutes</p> <p>Full Board Review (moved in-camera)</p> <p>REB2 Proposal</p> <ul style="list-style-type: none"> · JF and LW attended the November 26th meeting of the Senate Research and Scholarship Policy Committee to discuss the revised REB2 proposal (including requested financial information). The Senate Committee suggested that a stream-lined version of the proposal (without financial information) be developed, which they will bring to Senate. · The Senate Committee decided that the financial details of a second REB should be negotiated with the VP-Research. · Senate Committee members raised questions about full course release for Chairs. A half-course release was mentioned as a potential alternative; however, it was decided that details regarding REB resourcing and any resulting financial implications fall under the purview of the 	<ul style="list-style-type: none"> · MM, JF, and LW to revise the report and stress the necessity of adequate resourcing for the REB as per TCPS requirements. · LW and MM to request VP-Research to bring this forth to the Senate Committee Chair in the new year

	<p>VP-Research not Senate.</p> <ul style="list-style-type: none"> Overall, the Senate Committee is in favour of establishing a bio-science REB. <p>Survey Policy</p> <ul style="list-style-type: none"> This proposed policy was discussed at the November 26th meeting of the Senate Research and Scholarship Policy Committee. JF and LW were in attendance to comment from an REB perspective. The potential for confusion between the REB application process and the proposed survey policy was discussed. There was uncertainty about when and how this proposed policy would apply to administration, faculty members, and students. Further concerns were noted about the proposed policy's potential effect on individual researchers and their ability to conduct research in a timely manner The Senate Committee asked that the Survey Policy be revised for clarity and that the focus remain on large-scale university surveys. The Senate Committee expressed a commitment to ensure consultation with the REB for subsequent revisions to this proposed policy. 	
<p>3 New Business</p>	<p>Guidelines for Students Conducting Research for Course Credit</p> <ul style="list-style-type: none"> These guidelines were created to help support students conducting research at Brock who may be unaware of research ethics policies and procedures MM went through the draft guidelines with REB members and requested any comments or clarifications Minor edits to wording and the order of items were suggested Noted the document should begin with the definition of research in the TCPS. Issues with handbooks and research ethics were discussed. If a handbook involves participants strictly for evaluative purposes, research ethics clearance is not needed; however, if the handbook consists of people's perceptions, clearance is needed. Concerns around students who do research on their own initiative to satisfy general course requirements were discussed. Noted the new TCPS could provide insight about students doing research in class. <p>Guidelines for Minimal Risk Research Involving Alcohol Consumption</p> <ul style="list-style-type: none"> Kim Meade, AV-P Student Services, was sent a copy of the draft guidelines for feedback. She thanked the REB for the document and pledged to consider it when revising the university's alcohol policy The draft guidelines were also sent to researchers who do research with alcohol with a request for feedback. No feedback was received. REB members suggested changes: <ul style="list-style-type: none"> 1. d) – note a 15-minute delay should occur between the time alcohol has been consumed and the time the breathalyser measure is taken Remove 5% beside .05 	<ul style="list-style-type: none"> Revise and discuss at the next REB meeting Build in additional statements, consult BS and bring back to REB in the new year to finalize. Motion to table this item (DM) VOTE: All in favour of tabling the motion. It will be on the January REB meeting agenda

		<ul style="list-style-type: none"> - Under policies and regulations (#4) - add a line explaining to researchers: "if you have your own concerns about legal liability you may need to take additional steps". It was noted we need to ask BS about potential further steps and proper wording. - 2. b) add "this information must be included in the consent form" <p>2011 REB Meeting Schedule</p> <ul style="list-style-type: none"> · The 2011 REB meeting schedule was announced. This was previously circulated to all REB members via email 	
4	Educational Component	<p>CAREB-Ontario Update</p> <ul style="list-style-type: none"> · Updates were given on key issues from the CAREB-Ontario meeting 	
5	Other Business		
6	Adjourn	1:55 pm	