SENATE COMMITTEE ON GRADUATE STUDIES

Minutes of the March 25, 2009 meeting

In attendance: N. Klentrou (Chair), C. Skorobohacz, T. Dunk, M. Rose, C. Daigle, M. Barnard, A. Reynolds, M. Bletz, K. Jaipal-Jamani, G. Pepper.

Regrets: M. Grove, J. Liu, T. Boak, J. Sivell.

1. Approval of the Minutes of the February 6, 2009 meeting

- It was **MOVED** (Daigle/Barnard) that the minutes of the March 6, 2009 meeting be approved.

CARRIED

2. Business Arising from the Minutes/Chair's Report

N. Klentrou asked the committee to discuss how they should proceed with further recommendations the committee has regarding graduate space issues. Following this discussion it was decided that the Chair of SGSC (N. Klentrou) would meet with the Chair of the Senate Infrastructure Committee to discuss the needs/concerns the SGSC has regarding graduate space on campus and to inquire how to best proceed to discuss/resolve the concerns/issues. Graduate space issues/concerns can also be highlighted in the end of the year SGSC report to Senate.

3. Dean of Graduate Studies Report OCGS Appraisals

- The consultants for the MAcc were on campus last week and the consultants for Chemistry will be on campus next week.
- Dean Rose has built into her 10/11 proposed budget that two new PhD programs and 2 new Master's programs will go to OCGS. Each master's review costs approximately \$8000 and each PhD review \$10,000.
- The MEd program revisions submitted to OCGS will go to the appraisal committee for review on April 20th.

Graduate Expansion

- President Lightstone believes that he has made inroads with MTCU and that we are likely to be funded for growth we achieve by November 1, 2009. However he will continue to lobby for the growth spaces to be built into the base. To ensure our success in lobbying for the need for additional graduate spaces we must show significant growth in 09/10. We therefore need to add 23 FTEs to the confirmed 09/10 November 1/09

targets. Dean Rose noted that our credibility as an institution is on the line and we need to think about where we want to be in the future. The President believes that if we meet our increased targets we will have the ear of government and will secure the graduate funding. It is the province that has put us in this very difficult position. President Lightstone is planning to meet with Minister Malloy to argue the case further.

- Dean Rose has put a proposal together for a Graduate Expansion Initiatives Fund. Only our graduate programs can make the graduate expansion happen. The incentive dollars awarded for admissions above target will be investment into further years of graduate activity. We aim to achieve the growth without compromising the quality of the admissions made.

4. 2009-10 Graduate Calendar additions

Management

It was **MOVED** (Dunk/Reynolds) that MSCM 5P47 be approved for addition to the Management course bank.

CARRIED

Business Administration

It was **MOVED** (Dunk/Reynolds) that MBAB 5P58 be approved for addition to the Business Administration course bank.

CARRIED

5. Defined Lengths of Graduate Programs

- The Committee reviewed the document which outlines the defined lengths of the current graduate programs.
- The committee wondered if guidelines should be established to assist graduate programs in evaluating and determining appropriate defined program length.
- Defined length is tied to maximum graduate fellowship funding length for research programs. Students beyond their defined length also loose priority in hiring for teaching assistantships.
- SGSC suggested that the Dean review programs whose defined lengths appear to be problematic and to discuss possible solutions with the programs.
- SGSC also suggested that the SGSC Sub-Committee on Policy in 10/11 review the need for minimum/maximum policy re: defined lengths of programs.

6. **Qualifications of Graduate Course Instructors**

- The committee reviewed the letter of concern received from M. Richards.

- The committee discussed the need for policy which outlines the minimum qualifications required to teach in a graduate program and which stipulates that no current Brock graduate student may teach a graduate course at Brock.
- The committee asked the SGSC Sub-Committee on Policy to work on drafting FHB policy regarding graduate instructors.

The meeting was adjourned.