Desktop Conferencing System Requirements
Client Computer Requirements
System Specifications:

Standard Definition
-Mac with Intel Core Duo 1.8 GHz

High Definition
-Mac Intel Core 2 Duo 2.7 GHz
*Intel Core i5 or i7 are recommended for an ultimate experience, minimum 2 GB of RAM, 3 GB of RAM or more recommended

Peripherals
Webcams: Logitech Quickcam Vision Pro, Blue Microphones Eyeball Webcam and Microphone

Headset: Logitech USB H530, Logitech ClearChat Pro USB, Logitech Laptop Headset H555, Blue Microphones Snowflake Microphone.
*For high quality audio and video, use the suggested peripherals. Other models will work but quality may not be satisfactory depending on webcam resolution supported and headset noise canceling features . Laptops with imbedded video and audio are supported as well however it is highly recommended that a headset be used for better quality audio. Integrated laptop webcams are only capable of low resolution video so results may not be optimal .
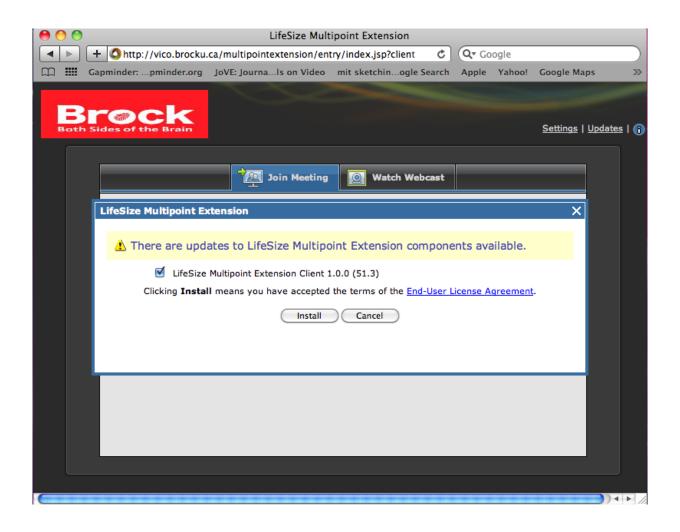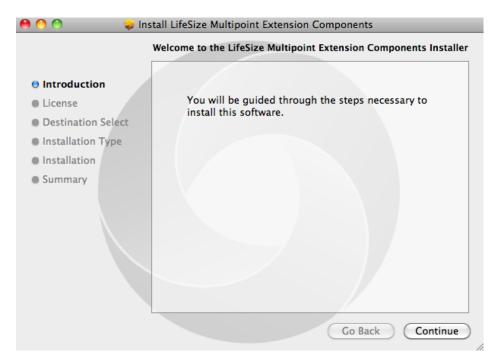
Network Specifications:

High Speed DSL/Cable or High Speed Wireless
*Recommended wireless connection speed: 30mbps and above. Any connection speeds below 30mbps may result in choppy video and delayed audio.
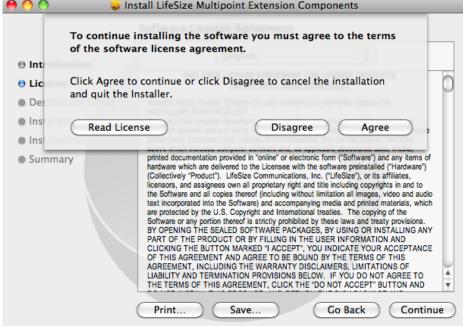
Installing Brock Desktop:

Using Safari, navigate to the Brock Desktop Portal found at http://vico.brocku.ca/multipointextension?client
You will be instructed to install the LifeSize Multipoint Extension client software. Click Install
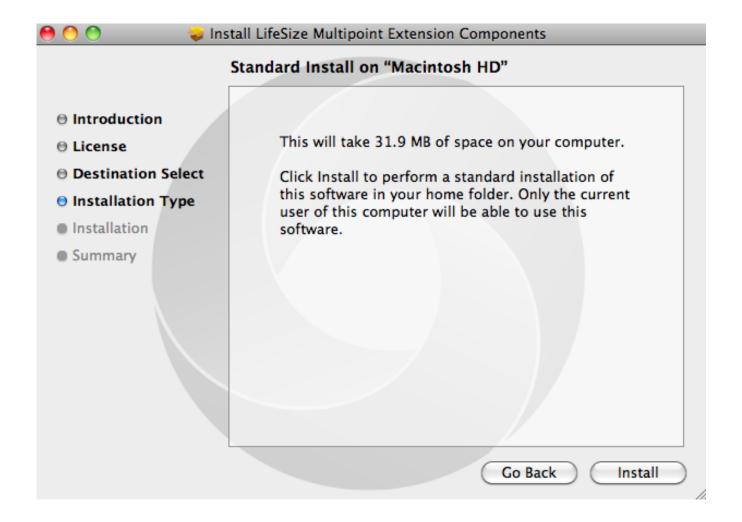
Installation can take up to 5 to 10 minutes depending on your network connection. Advance through all of the installation tabs and accept the End User License Agreement
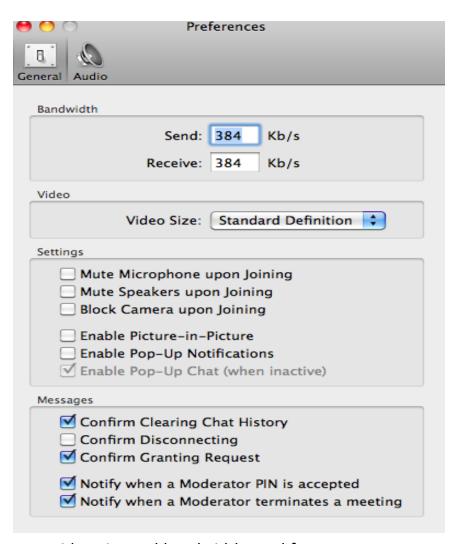
If you have administrator rights on your Mac you have the option of installing Brock Desktop under your account only or on all accounts.

Audio Configuration:

Before entering a meeting, configure your audio settings in your System Preferences Menu. If you are using a headset your audio device should be set to Built-in input. If you are using a built in microphone, select Built-in Microphone

LifeSize Multipoint Extension — Meeting   Edit   Window   Help

About LifeSize Multipoint Extension

Preferences...   ⌘,

Services   ▶

Hide LifeSize Multipoint Extension   ⌘H
Hide Others   ⌥⌘H
Show All

Quit LifeSize Multipoint Extension   ⌘Q

Preferences

General   Audio

Choose an audio device for input:

Built-in Microphone

Choose an audio device for output:

Built-in Output

Preferences

General   Audio

Bandwidth

Send: 384   Kb/s

Receive: 384   Kb/s

Video

Video Size: Standard Definition

Settings

- ☐ Mute Microphone upon Joining
- ☐ Mute Speakers upon Joining
- ☐ Block Camera upon Joining

- ☐ Enable Picture-in-Picture
- ☐ Enable Pop-Up Notifications
- ☑ Enable Pop-Up Chat (when inactive)

Messages

- ☑ Confirm Clearing Chat History
- ☐ Confirm Disconnecting
- ☑ Confirm Granting Request

- ☑ Notify when a Moderator PIN is accepted
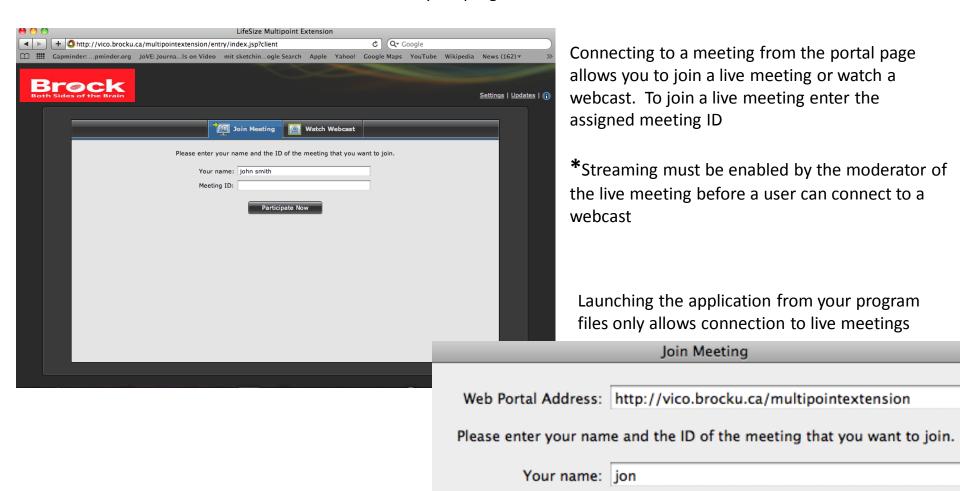- ☑ Notify when a Moderator terminates a meeting

You also have the option of configuring your video size and bandwidth used for your meetings. Leave Bandwidth settings at 384 kb/s unless you are connected to a High Definition Meeting. Your video size is also dependant on your network connection. If you are on a wired High Speed connection you can adjust your video size from Standard Definition to Enhanced Definition. ***High Definition resolution is only possible if your administrator has configured your meeting room for HD.**

Entering a Meeting:

To enter a meeting navigate to the Brock Desktop Portal Page (http://vico.brocku.ca/multipointextension) or launch the Conference Client software from your program files.
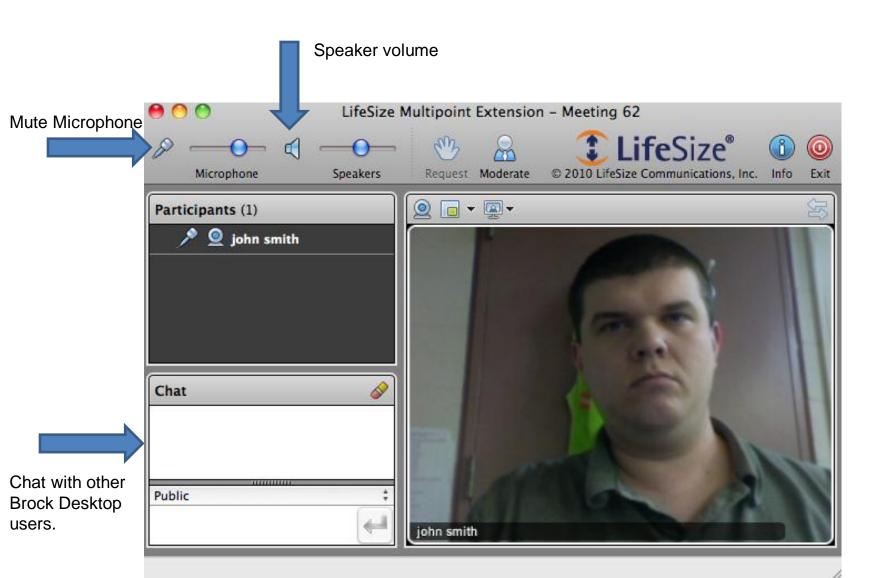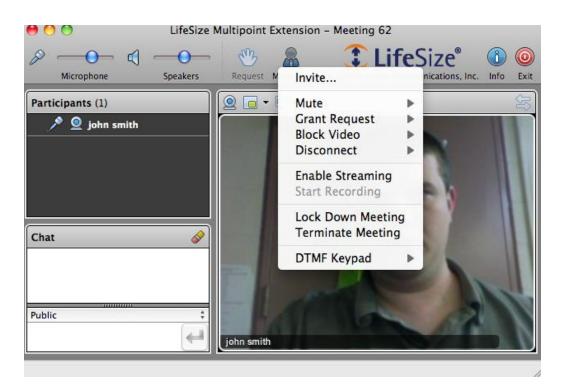

Connecting to a meeting from the portal page allows you to join a live meeting or watch a webcast. To join a live meeting enter the assigned meeting ID

* Streaming must be enabled by the moderator of the live meeting before a user can connect to a webcast

Launching the application from your program files only allows connection to live meetings

Brock Desktop Audio:

Brock Desktop allows users to mute their microphone, adjust microphone levels and adjust audio level.

Speaker volume

Mute Microphone

Chat with other Brock Desktop users.

Brock Desktop Moderator:

The Moderate tab allows a Brock Desktop user to Mute participants audio and video, invite participants, enable a live stream of the meeting or terminate/lock down the meeting.

Invite Menu:

Invite a video conference terminal from the terminal menu or manually connect by typing in the IP, E.164 or SIP address

For further instruction please contact :

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