

		<p>years</p> <ul style="list-style-type: none"> · The Secretariat on Research Ethics will need to review our new policy to ensure compliance before implementation begins and a deadline will be in place for this · Noted that “applications by type” was used to argue for the undergraduate officer position and also to show ORS that funded research is not all we do · Noted there has been a drop in undergraduate applications over the last few years · Noted that this could be due to the data tracking of “level of research” as it may not capture accurate information for multi-level projects · Suggested that questions on the REB application form be revised - add multidisciplinary option · Noted that accurately capturing funding of projects is possible through the annual renewal forms · Ethics Assistant could update the database under “funding status” when renewals come in · REB members were encouraged to send any other concerns, questions or comments about the report to LW within one week <p>Update on Subject Pool Guidelines</p> <ul style="list-style-type: none"> · We have secured responses from both units (Business and Psychology) using subject pool systems · The instructions for students and faculty in these departments for how to use the pool do not fully match our guidelines for student subject pools · Noted that while information was received from the PSYC 1F90, other courses in PSYC may also use the pool · Next steps were discussed · Suggested that meeting with Deans and Chairs would help to create awareness and compliance · REB members did not see these guidelines being instantaneously implemented · Noted that this began as a collaborative process and we need to keep up that spirit with the units through continual conversation · A representative can go to departmental meetings or meet with instructors who are or may be interested in using the pool 	<ul style="list-style-type: none"> · Follow up with Business and Psychology
3	New Business	<p>Guidelines for Research Involving Alcohol Consumption</p> <ul style="list-style-type: none"> · We had a compliance case where we needed to sort out a method for research involving alcohol consumption · This was used as a base to create these guidelines · MM went over guidelines for Research Involving Alcohol Consumption · Question of how our policies interface with other policies was discussed · LW and MM met with Kim Meade – Brock’s Alcohol Policy is out of date and needs to be revised · Questioned if drawing researchers’ attention to Brock’s Alcohol Policy is a step in the wrong direction. Consensus suggested that it is not appropriate to include a specific reference. Instead, erase all references to other policies and add the sentence “researchers may want to familiarize themselves with relevant policies and applicable legislation and regulations.” · Noted that we may want to include screening for allergies to protein snack under “safety precautions”. 	<ul style="list-style-type: none"> · Make revisions, solicit input from researchers and come back to the REB with revised document for formal approval.

		<ul style="list-style-type: none"> · Or add in this section “this list is not exhaustive” · Noted that it needs to be clearer that these guidelines refer to studies involving alcohol consumption that are considered “minimal risk” - add “minimal risk” to the title to emphasize this further. <p>Adverse Event (moved in-camera)</p>	
4	Other Business	<p>Selection committee for VP research</p> <ul style="list-style-type: none"> · Suggestions were welcomed from REB members for the new VP-Research profile · Members noted that a general appreciation for what is involved with the REB would be a start · Noted a respect for arm’s length requirements is needed · Noted history as a researcher would be an expectation · Suggested it may be useful for candidates to meet with REB representatives 	
5	Educational Component	<p>What would the REB members like to see as future educational components this year?</p> <ul style="list-style-type: none"> · New training on TCPS changes and how to apply them once the final document is released · Scholarly review - when to concentrate on this and what to look for · Other institutions’ review processes · Involvement of funding and industry in research · Suggested to invite a critical scholar on various topics · Alternatives to written consent · Mandatory reporting laws · Methodology on the other end of the spectrum – auto ethnography, ethnography – how to review an application on self-study research · Issues around genetic research · Research outside North America – in countries where no formal REB is in place 	
7	Adjourn	2:06pm	