Brock University
Office of the Registrar
St. Catharines, ON L2S 3A1
Tel: 905-688-5550
Fax: 905-988-5488
www.brocku.ca/registrar

APPLICATION TO A SECOND

Undergraduate Degree or Certificate Program

Student ID Number |___|___|___|___|___|___|___|

STUDENT INFORMATION

Name

Street

City **Province**

Postal Code

This form is to be used *only* by students who have completed a Brock undergraduate degree. **An application fee of $25 must accompany this form before it will be processed.**

E-mail **@brocku.ca**

Telephone | | | | – | | | | – | | | |

PROGRAM SOUGHT

DEGREE: *(check one only)*

	Honours	Three Year
Bachelor of Arts		☐
Bachelor of Accounting	☐	
Bachelor of Business Administration	☐	
Bachelor of Business Economics	☐	
Bachelor of Computing and Business	☐	
Bachelor of Kinesiology	☐	
Bachelor of Music	☐	
Bachelor of Physical Education	☐	
Bachelor of Recreation and Leisure Studies		☐
Bachelor of Science		☐
Bachelor of Science (in Kinesiology)	☐	
*Bachelor of Science (in Nursing)**	☐	
Bachelor of Sport Management		☐

Major

Entry Session Requested |Y|E|A|R| ☐ F/W ☐ SP ☐ SU

CERTIFICATE:

Program

Entry Session Requested |Y|E|A|R| ☐ F/W ☐ SP ☐ SU

**The deadline for applications to the Bachelor of Science in Nursing program is April 1st for September consideration.*

COURSES

List the courses you want to use towards your second degree. If your firstdegree was a pass degree, you may list a maximum of 7 credits; if your first degree was an honours degree, you may list a maximum of 10 credits. There are restrictions on the courses which you may select. See the reverse side of this application and the Undergraduate Calendar for further information.

1. _____ |__|__|__|__|
2. _____ |__|__|__|__|
3. _____ |__|__|__|__|
4. _____ |__|__|__|__|
5. _____ |__|__|__|__|
6. _____ |__|__|__|__|
7. _____ |__|__|__|__|
8. _____ |__|__|__|__|
9. _____ |__|__|__|__|
10. _____ |__|__|__|__|
11. _____ |__|__|__|__|
12. _____ |__|__|__|__|
13. _____ |__|__|__|__|
14. _____ |__|__|__|__|
15. _____ |__|__|__|__|
16. _____ |__|__|__|__|
17. _____ |__|__|__|__|
18. _____ |__|__|__|__|
19. _____ |__|__|__|__|
20. _____ |__|__|__|__|

Please note: Admission to a second undergraduate degree program does not approve the selection of courses made by the student or the program of study followed. Students should always consult a faculty, department or program representative to ensure that correct course selections have been made.

Signature: _____ **Date:** _____

OFFICE USE ONLY

First degree verified:

☐ BA ☐ BAcc ☐ BA/BEd ☐ BBA ☐ BBE ☐ BCB ☐ BMus
☐ BPhEd ☐ BRLS ☐ BSc ☐ BSc/BEd ☐ BScN ☐ BSM ☐ BTS

Major: _____ ☐ 4 YR HONOURS ☐ 3 YR PASS

Overall Average: _____

Approved: **Date:**

Requirements for a Second or Subsequent Undergraduate Degree or Certificate

With the exception of the BA/BEd, BPhEd/BEd and BSc/BEd degrees, students may not pursue two undergraduate degrees concurrently.

1. An individual who wishes to pursue a second undergraduate degree (e.g., a BA after a BPhEd) must:
   - have successfully completed the first degree **and**
   - make application for admission and be admitted to the second degree program (see Admissions for further information) **and**
   - fulfil all the specific requirements of each degree program including prerequisites, co-requisites and honours standing requirements (where appropriate).

2. To obtain a second degree, students must have completed, with satisfactory standing, at least 50 percent more credits beyond the first degree. The minimum total credits for both degrees are:
   - for a 3 year (15 credits) degree and a second 3 year (15 credits) degree: 23 credits
   - for a 3 year (15 credits) degree and a 4 year or honours (20 credits) degree: 28 credits
   - for a 4 year or honours (20 credits) degree and a 3 year (15 credits) degree: 28 credits
   - for a 4 year or honours (20 credits) degree and a second 4 year or honours (20 credits) degree: 30 credits

3. An applicant who has a bachelor's degree from Brock University or another institution may be allowed to pursue undergraduate studies leading to a second bachelor's degree of the same or another designation under the following conditions:
   - the principal area of study or academic emphasis of the second degree must be distinct from that of the first degree. Prior approval for the principal area of study of the second degree must be obtained from the Dean of the appropriate Faculty
   - the student must complete, with satisfactory standing, at least 50 percent more credits beyond the first degree (see required number of credits above)
   - the student must meet all program requirements for the second degree.

4. For any second degree, an individual may take only those 1(alpha)00 level courses specifically required to fulfil the requirements for the second degree. Electives must be at the 2(alpha)00 level or above.

5. An individual who wishes to pursue a certificate program following the completion of a degree or diploma from a university or community college will be limited to no more than one credit from all courses included in the university degree or college diploma.

Applications for admission to a second or subsequent degree should be made as early as possible. Application forms should be received by June 1st to ensure consideration for September registration, or by November 1st for January registration.

Questions regarding admission to a second or subsequent degree should be directed to the Admissions Officer, 905-688-5550, extension 3435, or E-mail admissns@brocku.ca .