



Brock University Senate

MINUTES OF MEETING #4 (2009-10)

**SENATE INFORMATION TECHNOLOGY AND  
INFRASTRUCTURE COMMITTEE**

THURSDAY, JANUARY 14, 2010, 12:30 PM

13<sup>th</sup> FLOOR BOARD ROOM, SCHMON TOWER

**PRESENT:** Professor Dan Malleck (Chair), Professor David Vivian (Vice-Chair),  
Dean Rosemary Hale, Professor Ping Liang, Professor Kelly Lockwood,  
Professor Ingrid Makus, Professor Joyce Mgombelo, Dr. Murray Knuttila,  
Mr. Sebastian Prins, Mr. Bill Rickers, Professor John Sivell

Dr. Jack Miller, Mr. Steven Pillar, Mr. Tom Saint-Ivany, Ms. Joanne Smith,  
Mr. Scott Walker, Ms. Margaret Thompson (Administrative Support)

**REGRETS:** Professor Alexandre Amprimoz, Dean Ian Brindle, Professor Donald Brown,  
Professor Charles Conteh, Professor Marilyn Cottrell, Mr. Bruce Wormald

Professor Malleck welcomed members and called the meeting to order.

**1. Approval of Agenda**

Members concurred that the agenda be modified to include item 6.4 Sustainability Update.

**MOVED** (Ingrid/Hale)

**THAT the agenda be approved as amended.**

**CARRIED**

**2. Approval of Minutes**

[The minutes of Meeting #3 held on November 26, 2009 had been distributed with the meeting materials.]

**MOVED** (Makus/Prins)

**THAT the minutes of Meeting #3 held on November 26, 2009 be approved.**

**CARRIED**

### **3. Business Arising from the Minutes**

Professor Malleck noted that further discussion regarding policy development related to communications of major IT and infrastructure projects would be placed on the agenda for the next meeting.

### **4. Report of the Chair**

Professor Malleck noted that he had submitted a written report to Senate 575 regarding the Committee's activities.

### **5. Report of the 24-Hour Study Space Task Force**

Mr. Prins provided an oral update from the 24-Hour Study Space Task Force (Mr. Prins, Dr. Wright, Professor Vivian and Mr. Lanteigne). He was pleased to note that much progress had been made in a short timeframe. Of note, the 24-hour space pilot project held during the December exam period in a seminar room in the Kenmore building had received positive feedback from students. Discussions are currently underway to utilize vacated space by ITS in the Mackenzie Chown Complex for future 24-hour study space. As well, the potential to extend hours in the library and the computer commons are being examined.

### **6. Facilities Management**

#### **6.1 Major and Minor Projects Update**

Mr. Walker provided an oral update on the following projects:

- a) Welch Hall Addition – Project is substantially complete; occupants moved in on December 9, 2009; official opening ceremony to be held January 21, 2010; currently in post-construction phase and heating levels being corrected; project within budget.
- b) Norman Road (International Building) – Construction of phase 1 continues to advance; contractor requested extension of substantial performance date to April 23, 2010; continue to monitor progress of work and project schedule; plans for a phase 2 to add additional wings to the building should funding become available have been developed.
- c) Thistle Courtyard/Marketplace – Currently in stage 2 construction; courtyard fully enclosed with the roof and glazing complete; concrete floor has been poured; contractor's work is behind schedule and pressure is being exerted to speed up work and regain lost time. The January 28 delivery date will not be met. Planning for a March transfer to university operations.
- d) Niagara Health and Bioscience Research Complex – Excavation currently underway; level of rock higher than investigated work indicated and incurring additional costs; anticipate two more weeks of major excavation followed by two weeks of precise excavation. Total of four weeks more of disruptive noise.

- e) Minor Projects included: installation of video art gallery in the Learning Commons (the first instance of the new Public Arts Policy for all infrastructure projects); renovations to the Theal House; renovations to the Kenmore Centre.

No report was received for the project: Marilyn I. Walker School of Fine and Performing Arts.

During discussion, Mr. Walker responded to questions from members. With respect to the planning of the construction of the NHBRC project and the noise caused by hammering during the academic year, he noted that there were deadlines attached to the funding received from the government which stipulated that phase one of the project must be completed by March 2011.

With respect to the Thistle/Courtyard Marketplace, a post-occupancy evaluation would be undertaken. As well, Professor Vivian noted that a meeting would be held tomorrow with Facilities Management and those from units who were adjacent to the construction and other stakeholders to exchange information. In response to a question, Mr. Walker noted that he will bring the results of the post-occupancy evaluation to the Committee when completed.

#### **6.2 Support to Hamilton Campus**

[A Report *Hamilton Campus Renovations/Remediation Upgrades Summer/Fall 2009* dated November 29, 2009 had been distributed with the meeting materials.]

The Report prepared by John Bird, Director of Facilities, Faculty of Education, Hamilton Campus and submitted to the Dean of the Faculty contained information regarding the significant construction projects and upgrades completed at the Hamilton Campus.

#### **6.3 Facilities Management Organization and Personnel Update**

[The Facilities Management Department's Mission, Vision and Values statement and Organizational Chart were circulated to members at the outset of the meeting.]

Mr. Saint-Ivany referred members to Facilities Management's Mission, Vision and Values and organizational chart. With respect to personnel changes, he noted that Ms. Cassie Kelly would soon commence her position as Director of Maintenance and Operations. As well, Mr. Ed Blasinski would soon commence his position as Project Director Infrastructure Communications Support, reporting to Mr. Scott Walker.

#### **6.4 Sustainability Update**

[An Information Item *TOPIC: Sustainability Update* dated January 14, 2010 was circulated to members at the outset of the meeting.]

Mr. Saint-Ivany provided an overview of the Report which contained information regarding activities underway to formalize and implement sustainability at Brock University.

#### **7. Information Technology Services Update - None**

#### **8. Other Business - None**

**9. Adjournment**

On a motion by Mr. Prins, seconded by Professor Makus and carried, the meeting adjourned at 1:30 p.m.