

MINUTES OF MEETING #580 (2009-10)

SENATE

WEDNESDAY, MAY 26, 2010, 3:30 PM

DR. CHARLES A. SANKEY CHAMBER, MACKENZIE CHOWN COMPLEX

PRESENT: Professor John Sivell (Chair), Professor Susan Sydor (Vice-Chair),

> Interim Dean Rick Cheel, Dean John Corlett, Ms. Barb Davis, Dean Thomas Dunk, Dr. Greg Finn, Dean James Heap, Dr. Murray Knuttila, Mr. Rudi Kroeker, Dr. Jack Lightstone, Ms. Kim Meade, Dean Marilyn Rose, Dr. Philip Wright

Professors Tansu Barker, June Corman, Nancy DeCourville, Tamara El-Hoss.

Sandra Felton, Nota Klentrou, Murray Kropf, Renee Kuchapski, Kelly Lockwood, Maureen Lux, Herbert MacKenzie, Ingrid Makus, James Mandigo, Roberto Nickel, Tom O'Neill, Frances Owen, Richard Parker, Michael Plyley, Stan Sadava,

Cristina Santos, Larry Savage, R. Angus Smith, Mark Spencer, David Vivian, Barry Wright, Paul Zelisko

Ms. Tabasum Akseer

Mr. Bill Rickers, Mr. Bruce Wormald

Mr. Mike Farrell, Secretary, Ms. Margaret Thompson, Associate Secretary

ALSO

PRESENT: Mr. Patrick Beard, Ms. Jessica Eichel, Associate Dean John Lye,

Professor Bozidar Mitrovic, Mr. Steven Pillar

REGRETS: Mr. Roland Acha, Dr. Ian Brindle, Mr. Will Crothers, Professor Christine Daigle,

Ms. Jessica Gallagher, Mr. Ned Goodman, Ms. Margaret Grove,

Dean Rosemary Hale, Mr. Ryan Klamot, Mr. Rob Lanteigne, Professors Diane Mack, Dan Malleck, Mr. Sebastian Prins.

Interim Dean Barbara Sainty, Professor Astride Silis, Mr. Kevin Smith,

Professor Michelle Webber, Ms. Carly White,

Professors Deborah Yeager-Woodhouse, Deborah Zinni

Professor Sivell welcomed members and called the meeting to order.

1. Approval of Minutes

The minutes of the 579th meeting of Senate held on May 12, 2010 had been posted with the meeting materials.

MOVED (Zelisko/O'Neill)

THAT the minutes of the 579th meeting of Senate held on May 12, 2010 be approved.

CARRIED

2. Business Arising from the Minutes

Professor Sivell noted that at the previous meeting of Senate held on May 12, 2010, Senate approved the Proposal for the Bachelor of Early Childhood Education to commence in 2010-11. Following the meeting, the Department of Graduate and Undergraduate Studies in Education suggested that the Program commence in 2011-12. It was confirmed that consultation with the Registrar had occurred.

In response to a question from the Chair, Senate agreed by consensus that the Proposal for the Bachelor of Early Childhood Education commence in 2011-12 instead of 2010-11.

3. Communications

Professor Sivell indicated that he would bring forward communications later in the meeting during the Reports of Committees.

4. Report of the Chair

[The Highlights for Senate 580 had been posted with the meeting materials.]

Professor Sivell referred members to the Senate Highlights which had been posted with the meeting materials. Senators were reminded that the 2010-11 schedule of Senate meetings was posted on the Secretariat website at http://www.brocku.ca/webfm_send/7784.

5. Report of the President and Vice-Chancellor

The Chair noted that a motion was required to move *in camera* to consider confidential items.

On a motion by Dr. Finn, seconded by Professor Zelisko and carried, Senate moved *in camera* at 3:35 p.m. Non-Senators retired from the meeting.

Senate resumed **open** session at 3:43 p.m. Non-Senators rejoined the meeting.

[During the *in camera* session, the President consulted with Senate regarding the appointments of the Dean of the Faculty of Humanities and the Dean of the Faculty of Education. In addition, Senate considered the Report from the Manager of Student Awards (agenda item 13) regarding the medallists and distinguished graduating student awards for Spring Convocation – June 2010.]

During the President's remarks, Senators were encouraged to attend the upcoming spring convocation ceremonies. Dr. Lightstone acknowledged the following Deans whose terms would soon expire and thanked them for their contributions to their respective Faculty and to Senate: Dr. James Heap, Dean of the Faculty of Education, Dr. Rosemary Hale, Dean of the Faculty of Humanities, and Dr. Barbara Sainty, Interim Dean of the Faculty of Business. Dr. Lightstone expressed sincere appreciation to outgoing Senate Chair Professor John Sivell and Senate Vice-Chair Professor Susan Sydor for their dedication and service to Senate and presented each with a token of appreciation.

- 6. Report of the Provost and Vice-President, Academic None
- 7. Report of the Academic Colleague COU None
- 8. Report of the Actions of the Board of Trustees

A Brief from the meeting of the Board of Trustees held on May 26, 2010 had been posted with the meeting materials.

- 9. Unfinished Business from the Last Meeting None
- 10. Graduands Spring 2010 Convocation

[The Report of the Registrar dated May 18, 2010 had been posted with the meeting materials.]

Ms. Davis referred Senators to the Report which contained a summary of the number of undergraduate and graduate degrees and certificates to be conferred during Spring 2010 Convocation. During discussion, updates were noted as the revised Report submitted by the Registrar had not been posted with the Senate materials. The updated version of the Report would be posted following the meeting.

MOVED (Parker/Zelisko)

THAT the Spring 2010 Convocation Degrees and Certificates be approved.

CARRIED

11. Reports of Standing Committees

10.1 Teaching and Learning Policy Committee

[The Report of the Teaching and Learning Policy Committee dated May 17, 2010 had been posted with the meeting materials.]

Professor Zelisko presented the Report.

a) <u>Best Practices for Accommodating Students Who Require Accommodation with Academic</u> Work or Deadlines: A Guide for Instructors and Students

Professor Zelisko reviewed the rationale for the proposed recommendation as outlined in the Report.

MOVED (Zelisko/Nickel)

THAT Senate accept the Best Practices for Accommodating Students Who Require Accommodation with Academic Work or Deadlines: A Guide for Instructors and Students as proposed.

During discussion, Professor Zelisko responded to questions. A friendly amendment to the document was accepted by the mover and seconder within the Guidelines section, bullet 4, to strike "Where possible" and replace with "As soon as possible". It was further proposed, and accepted by the mover and seconder, that the motion be amended to strike out the word "accept" and replace with the word "receive" in an effort to clarify the intent of the document as a guide and not as a requirement.

Further discussion ensued which included comments and concerns regarding the necessity of the document, its convergence with current policies/regulations in place, potential liability issues, openness for interpretation, and challenges for the Student Appeals Board should the document be received and/or accepted as proposed.

MOVED (Savage/Santos)

THAT the Best Practices for Accommodating Students Who Require Accommodation with Academic Work or Deadlines: A Guide for Instructors and Students be referred back to the Teaching and Learning Policy Committee for further review and consultation which would include discussion with the Student Appeals Board.

CARRIED

Professor Zelisko noted that due to a previous commitment, Professor Owen, Vice-Chair of the Teaching and Learning Policy Committee, would present the remainder of the Report.

b) Ontario Council of Academic Vice-Presidents Guidelines for University Undergraduate Degree Level Expectations

Professor Owen referred members to the Ontario Council of Academic Vice-Presidents Guidelines for Undergraduate Degree Level Expectations which included a Brock University Preamble developed by the Committee.

MOVED (Owen/Nickel)

THAT Senate adopt the Ontario Council of Academic Vice-Presidents Guidelines for University Undergraduate Degree Level Expectations as proposed.

During discussion, it was noted that it had been the intention to present the adoption of the Undergraduate and Graduate Degree Level Expectations to Senate at the same meeting; however, due to time constraints, the Graduate Studies Committee was unable to provide written feedback to the Teaching and Learning Committee regarding its review of the proposed University preamble.

The Chair of the Graduate Studies Committee confirmed that the Committee had reviewed the preamble and had several proposed amendments.

The need for Senate to approve both the Undergraduate and Graduate Degree Level Expectations was emphasized as the start of the new quality assurance review process would commence July 1, 2010. It was proposed that Senate adopt both the Undergraduate and Graduate Degree Level Expectations jointly and that the proposed University preamble be referred back for further review by both Committees in an effort to develop one shared preface. It was further confirmed by Dr. Finn that members had received the Undergraduate and Graduate Degree Level Expectations in previous quality assurance framework documents distributed to Senate.

The mover and seconder agreed to the following revised recommendation:

THAT Senate adopt the Ontario Council of Academic Vice-Presidents Guidelines for University Undergraduate and Graduate Degree Level Expectations and that the proposed Brock University Preamble be referred back to the Teaching and Learning Policy Committee and the Graduate Studies Committee for further review.

CARRIED

11.2 Graduate Studies Committee

[The Report of the Graduate Studies Committee dated May 21, 2010 had been posted with the meeting materials.]

Professor Klentrou presented the Report of the Graduate Studies Committee.

a) Revised Physics 2010-11 Graduate Calendar Entry

MOVED (Klentrou/Rose)

THAT the revised Physics 2010-11 Graduate Calendar entry be approved as proposed.

In response to a question, Professor Klentrou noted that it was up to the individual program to specify the required admission average.

CARRIED

b) Proposed Changes to FHB III: 14.9.1 Grading System for Graduate Courses

MOVED (Klentrou/Finn)

THAT the proposed changes to FHB III: 14.9.1 Grading System for Graduate Courses be approved.

CARRIED

11.3 Undergraduate Program Committee

[The Report of the Undergraduate Program Committee dated May 26, 2010 had been posted with the meeting materials.]

Professor Mandigo presented the Report of the Undergraduate Program Committee.

a) Changes to the 2010-2011 Calendar

It was suggested, and concurred by Senate, that the 10 recommendations as contained in the Report be considered as an omnibus motion.

MOVED (Mandigo/ Heap)

THAT motions 1-10 as outlined in the Report of the Undergraduate Program Committee be approved.

CARRIED

11.4 Budget Advisory Committee

[The Report of the Budget Advisory Committee dated May 20, 2010 had been posted with the meeting materials.]

Professor Parker presented the Report of the Budget Advisory Committee.

a) Draft Final 2010-11 Budget Estimates

MOVED (Parker/Sydor)

THAT whereas the Budget Advisory Committee recognizes the collective efforts undertaken to manage the 2010-2011 budget process, yet is still frustrated at the outcome and impact the budget has had and will have on University programs, it is recommended that the Draft Final 2010-2011 Budget estimates be deemed as consistent as is possible under the circumstances with the academic policy of the University.

A brief discussion ensued with respect to the wording of the motion. In response to a call for the question, the Chair confirmed that Senate was ready to vote on the motion.

CARRIED

11.5 Governance Committee

[The Report of the Governance Committee dated May 26, 2010 had been posted with the meeting materials together with Appendix A) Brock University Institutional Quality Assurance Processes – Draft – Version 5 dated May 20, 2010 and Appendix B) Changes made to Version 4.]

Professor Sadava presented the Report of the Governance Committee.

a) Draft Internal Quality Assurance Process

Dr. Finn provided a brief overview of the changes incorporated into Version 5 of the Brock University Institutional Quality Assurance Processes and responded to questions.

MOVED (Sadava/Finn)

THAT the Draft Institutional Quality Assurance Processes document be approved as proposed.

CARRIED

b) For the Information of Senate – Advisory Committee Nominations

As noted in the Report, the Governance Committee had forwarded its recommendation of individuals to serve on the Advisory Committees for the search of the Dean of Graduate Studies.

12. Annual Reports

[Annual Reports from Senate Committees and the Student Appeals Board had been posted with the meeting materials.]

The Chair referred members to each of the Annual Reports submitted by Senate Committees and the Student Appeals Board for the information of Senate.

13. Other Business

Re: Student Awards

The confidential Report from the Manager of Student Awards had been reviewed earlier in the meeting during the in camera session.

Re: Appreciation

On behalf of Senate, Dr. Sydor expressed appreciation to the staff of the University Secretariat and others who provide support to the various Senate Committees for their support.

Professor Wright, on behalf of Senate, thanked Professor Sivell for his commitment and dedication in his role as Chair of Senate.

14. Adjournment

The meeting adjourned at 5:00 p.m.