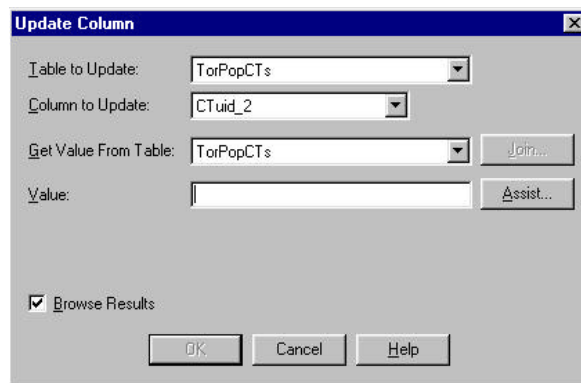


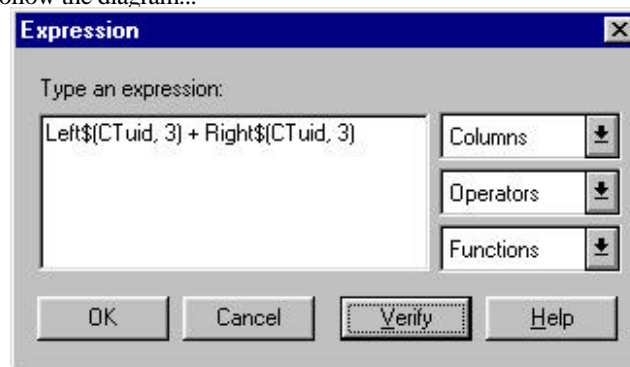
Using SQL Functions “Left\$()” and “Right\$()”

This procedure will describe how to select the first 3 characters of a column and concatenate them with the last 3 characters.

- Run MapInfo.
- Open the table of interest.
- Choose “Table>Maintenance>Table structure...”. Add a new column to be used in the procedure.
- Define the column type and width (i.e. character, 8). Click “ok”.
- Select “Table>Update column”.
- The following dialogue box appears. Fill in the fields by selecting the appropriate options from the drop-down lists. Leave the “Value” field blank and click “Assist...”.



- The following dialogue box will appear. This is where you will define the left/right characters to include in the new column. The details of filling in this box will follow the diagram...



- From the “Functions” drop-down list choose “Left\$”, then choose the column from the “Columns” drop-down list that contains the desired information. Type a comma and the number of characters you desire to be included from the left side of the column (i.e. “Ctuid, 3”).
- From the “Operators” drop-down list choose the plus sign “+”. This will add the first 3 characters to the last 3 characters.
- Select “Right\$” from the “Functions” drop-down list, choose the column of interest as described above, a comma and the number of characters to include from the right side of the column. The dialogue box should resemble the above image.
- Click “Verify” to be sure the syntax of your equation is correct. Click “ok”.